

RIGHT TO INFORMATION

INFORMATION PUBLISHED IN PURSUANCE OF SECTION 4(1)(b) OF THE RTI ACT 2005
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[Right to Information Act, 2005 \(RTI Act\)](#)

About ACT

- ✔ **Name & Title of the Act**
- ✔ **Definition:** Right to Information means the right to
- ✔ **Objective/ purpose of the Act :** To provide available information of the Institute as enshrined in RTI Act to the Indian citizen on payment of prescribed fees.
- ✔ **Users:** Citizens of India
- ✔ **Mode of Filing Appeal:** A request for obtaining the information as per Section 6(1) shall be accompanied by an application fee of Rs. 10/- by demand draft or banker's cheque in favour of Indira Gandhi National Open University (IGNOU) payable at Hyderabad. A hard copy of the application in the specified **format** with the declaration of citizenship, along with the fee, should be sent to the CPIO.

Voluntary Disclosure under RTI Act 2005

- ✔ **Name:** Indira Gandhi National Open University, Regional Centre, Hyderabad
- ✔ **The particulars of its organization, functions and duties :** The Indira Gandhi National Open University (IGNOU), Regional Centre, Hyderabad Established in the year 1987. This centre is one of the First generation Regional Centre. Currently, IGNOU, Regional Centre, Hyderabad is functioning from hired building at Plot no. 207, Kavuri Hills, Phase-II, Jubilee Hills- PO, Hyderabad 500033, Telangana State
- ✔ **The powers and duties of its officers and employees:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
- ✔ **The procedure followed in the decision making process, including channels of supervision and accountability:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
- ✔ **The norms set by it for discharge of its functions:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be

obtained.

- ✔ **The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
- ✔ **A directory of its officers and employees:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
- ✔ **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
- ✔ **Details in respect of the information, available to or held by it, reduced in an electronic form:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
- ✔ **The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:** From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.

Details of the staff:

Sl.	Name of the Employee	Designation
1	Dr.K.Ramesh	Regional Director
2	Dr.PM Sowjanya	Asst.Regional Director
3	Dr.Raju Bolla,ARD	Asst.Regional Director
4	Sh.D.V.Ramana	Assistant Registrar
5	Sh.K.Narender	Section Officer
6	Sh.R.Ramesh Kumar	Private Secretary
7	Sh.K.Anil Kumar	Executive-DP
8	Smt.G.Srilatha	Assistant Section Officer
9	Smt.E.Manjula	Assistant Section Officer
10	Sh.V.Sunil Kumar	Professional Assistant
11	Sh.P Srinivas	Assistant Executive(DP)
12	Sh.K.Srinivas	Assistant
13	Smt.T.Madhavi	JAT
14	Smt.G.Laxmi	MTS
15	Smt.P.Pushapamma	MTS